



# Agenda

STURRY PARISH COUNCIL

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**To: the members of Sturry Parish Council**

I hereby summon you to attend the Meeting of Sturry Parish Council to be held Wednesday 14<sup>th</sup> June 2023 at **7.00pm at Broad Oak Village Hall** for the transaction of the business described in the following agenda.



## AGENDA

**7695. Apologies for absence**

**Public questions.**

Before the remainder of the meeting, we will receive questions and statements from members of the public regarding items on the agenda. Any member of the public present at the meeting is entitled to speak for up to three minutes at this point.

**7696. To receive Declarations of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests on any agenda items and a reminder to think of any changes to the DPI register held at CCC, such as change of job or home.**

**7697. To approve the minutes of the Parish Council Meeting held on Wednesday 17<sup>th</sup> May 2023.**

**7698. Matters arising from minutes of the Parish meeting on 17<sup>th</sup> May 2023.**

- 7699. Chairman and Councillors' reports.**
- 7700. County and District Councillors' reports.**
- 7701. Community Warden report.**
- 7702. Village Caretaker's report.**
- 7703. Cemetery Superintendent's Report.**
- 7704. Clerks Report.**
- 7705. Approval for printing of Cemetery regulations**
- 7706. Approval for support & maintenance contract for Cemetery software**
- 7707. Approval of tree cutting quote Cemetery**
- 7708. Neighbour request Yew tree cutting Cemetery drive**
- 7709. Anti-social behaviour incidents Cemetery**
- 7710. Resident complaint, overgrown trees Centenary woods**
- 7711. Approval of payment of Hart Lee Invoice for work completed in the Cemetery.**
- 7712. Approval of recommendations prepared by Ken Bullock. These recommendations are the result of careful comparison of services and costs for four IT companies and four telecommunications providers, they have been considered in detail by the Finance Committee which supports the recommendation that we appoint Highways for ITT provision and BT for telecommunications. The recommended appointments will provide the security and IT support needed by the Council and a significant saving in costs.**
- 7713. Approval of draft Terms of Reference for the finance committee**
- 7714. Review of the Council's Financial Regulations.**
- 7715. Centenary Woodlands Safety Work**
- a) report on Tender Opening**
  - b) approval of quotation for Principal Designer for the safety work.**

**7716. Sturry Social Centre Modernisation**

a) Approval of a Statement on tenure of the Committee. This will aid grant application for the work in demonstrating the long-term use of the building for the benefit of residents. Please see attached copy of Conveyance and Trust Deed.

b) To consider and agree on whether the procurement of the three main items, building work, flooring and kitchen fitting can be done via the parish council. This arrangement will allow V.A.T. to be reclaimed with a saving of approximately £11,000 on the modernisation costs.

**7717. To approve an annual grant of £1,000 due in April each year to Broad Oak village Hall and Sturry Social Centre, subject to an annual financial statement from the village hall and social centre committees. See recommendation of the finance committee submitted at the parish council meeting on 17<sup>th</sup> May 2023.**

**7718. Cemetery Fencing. To agree the type of fencing to replace the existing damaged fence and approve the seeking of quotations for supply and installation of the fencing.**

**7719. Grant Funding.**

To consider and agree on the meaning of the current wording of the parish council's policy for making grants. To agree to revise the Grant making policy and conditions and how this is to be done.

**Approval of the Annual Governance and Accountability Return for the year ending 31<sup>st</sup> March 20-23.**

**7720. To consider approval of the Co Option and if possible, approval of a request for co-option on to the parish council.**

**7721. Finance**

**Payments for approval.**

**7722. Date for next meeting.**

