

Christmas Fare & Lights 2023 Booking Form

This year's Christmas fare & light switch on will take place on Sunday 3rd December 2023 from 16:00.

Pitch fees are payable in advance.

Road closure & access granted to all stall holders from 14:00

Name of Stall.....

Type of Stall (e.g. crafts).....

Stall Owner Name.....

Stall Owner Address.....

..... Post code.....

Stall Holder Contact Number.....

Public Liability Cover....Company.....Value of Cover.....
(Registered businesses only)

Food Standard Rating..... (applies to food stalls only)

I understand & accept Sturry Parish Council's terms & conditions.....

☐

Signature Stall Holder.....

Booking Fee £15

Payment –

Cheque to “Sturry Parish Council”

BACS:

Account Name “Sturry Parish Council”

Account Number 02816096

Sort Code 30-91-60

Payment Received - Date.....

Signed on behalf of Sturry Parish Council.....

CHRISTMAS FARE 2023 TERMS & CONDITIONS

Acceptance by the Council of a Stall Holder's application grants the Stall Holder permission to trade at the Fare on the following terms and conditions.

GENERAL

1. The Council reserves the right to refuse any application, without stating a reason.
2. If the Fare is cancelled by the Council, the Stall Holder's booking fees will be refunded.
3. Notwithstanding 2. above, once a Stall Holder's application has been accepted there are no refunds.
4. If selected to attend the Fare, the Stall Holder will be requested to pay the booking fee in full.
5. The allocation and position of space is entirely at the Council's discretion.
6. The Stall Holder must only sell goods specified in their application.
7. Stall Holders may not sell food or drink especially alcohol in any form whatsoever (unless attending as a caterer or bar)
8. The Council reserves the right to demand the removal from sale of any item deemed unsuitable for the Fare without paying any compensation to the Stall Holder.
9. In the case of inclement weather, Stall Holders must supply their own gazebos.

PUBLIC LIABILITY INSURANCE

10. All registered businesses will be required to have Public Liability Insurance for at least £2 million. We will not accept a booking from any business that does not have a current Public Liability Insurance policy.
11. Charity stalls will be covered under the Public Liability Insurance held by Sturry Parish Council.

HEALTH AND SAFETY

12. It is the responsibility of each individual Stall Holder and their staff to ensure that their stall is safe.
13. The Council reserves the right to insist upon the repositioning or removal of any item that is deemed to be unsafe.
14. The Stall Holder will indemnify and keep indemnified the Council against all actions, proceedings, costs, claims, and demands which may be brought or made against the Council in respect of personal injury and damage to property arising directly out of the activities of the Stall Holder in connection with the Fare; legal liability of the Council excepted.
15. The Stall Holder acknowledges that the Council is not responsible nor holds any liability for any financial losses incurred by the Stall Holder.
16. No damage to the Venue, beyond normal wear and tear, is acceptable. The disposal of boiling water, oils, brines, waste products etc. at the Venue is strictly forbidden. Any damage will incur a repair charge.
17. All food & drink stalls, will be required to submit their food standard rating, as registered with the Food Standard Agency website <http://ratings.food.gov.uk/>

SECURITY

18. The Council will provide security to operate across the Venue as appropriate, but Stall Holders are responsible for the safety and security of their stock, vehicles and stand, and the Council accepts no responsibility for any loss or damage to Stall Holders' equipment, merchandise, vehicles, or personal belongings.

VEHICLE MOVEMENT / PARKING

19. Access to the Venue for Stall Holders is via Sturry High Street.
20. Stall Holders will NOT be permitted to park vehicles in the closed area of Sturry High Street, unless as part of the designated Stall Holder stand, e.g. an ice cream van.

USE OF OWN EQUIPMENT

21. Stall Holders must provide their own generators if an electricity supply is required.
22. The Council does not provide dustbins for stallholders. Stall Holders must take all rubbish away and dispose of correctly.
23. Please be reminded that we have livestock on site that may be put in danger if they eat what you have left behind.

NOISE/NUISANCE

24. The Council reserves the right to reduce or curtail any excess noise created by a Stall Holder if it is deemed to be affecting other Stall Holders or Fare activities.
25. Stall Holders must not use any loudspeaker apparatus, microphones, noisy engines or other offensive practices likely to cause disturbance or annoyance to adjoining Stall Holders. Music/radios should not be played at any time.
26. The Council reserves the right to exclude or eject any person from the Fare if it reasonably considers the behaviour of such person to be objectionable, a risk to health and safety, likely to cause any damage or will bring The Council into disrepute.

Wi-Fi

27. No public Wi-Fi access is available in Sturry High Street

CANCELLATION (by Stall Holder)

28. If You wish to cancel the Booking, this must be advised to The Council verbally in the first instance.