



Agenda

STURRY PARISH COUNCIL

Clerk to the Council
Ken Dekker
Tel: 01227 710443
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38 High Street
Sturry
Canterbury
Kent CT2 0BD

To: the members of Sturry Parish Council

I hereby summon you to attend the Annual Meeting of Sturry Parish Council to be held on Wednesday 8th May 2024 at **7.00pm at Sturry Social Centre** for the transaction of the business described in the following agenda.

A handwritten signature in blue ink, likely of the Clerk to the Council, Ken Dekker.

AGENDA

96-24. Apologies for absence

97-24. Election of Chairman of the Parish Council for the year

98-24. Election of Vice Chairman of the Parish Council for the year

99-24. Appointment of members to existing committees including appointment of the Chairman of each committee

- a) **Members of The Planning Committee.**
- b) **Reserve member of the Planning Committee (Optional).**
- c) **Chairman of the planning Committee.**

- d) **Members of the Staffing Committee.**
- e) **Reserve member of the Staffing Committee (Optional).**
- f) **Chairman of the Staffing Committee.**

- g) **Members of the Finance Committee.**
- h) **Reserve member of the Finance Committee (Optional).**
- i) **Chairman of the Finance Committee.**

100-24. Review of the terms of reference for the following committees

- a) Finance Committee.
- b) Planning Committee.
- c) Staffing Committee.



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101-24. Review of the council's and/or staff subscriptions to other bodies.

- a) Membership of Society of Local Council Clerks for new clerk cost per annum £229.00. plus £15 joining fee.
- b) CPRE.
- c) ICCM; Cemetery Superintendent requires this.
- d) KALC.
- e) Publication Clerks and Councils Direct

102-24. Review and adoption of the following:

- a) Council's Code of Conduct
- b) Standing Orders.
- c) Financial Regulations

103-24. Review of the Council's policies and procedures.

- a) Review of the council's complaints procedure.
- b) Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.
- c) Review the Councils policy for dealing with the press and media.
- d) Review the Councils employment policies and procedures.
- e) Parish Councils safeguarding policy.

104-24. Review of the council's expenditure incurred under Section 137 of the Local Government Act or the General Power of Competence

105-24. Review of representation on or work with external bodies and arrangements for reporting back.

- a) Ayre sur la Lys Twinning Association.
- b) Sturry Social Centre.
- c) Broad Oak Village Hall.
- d) Kent Association of Local Councils.

106-24. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

Public questions.

Before the remainder of the meeting, we will receive questions and statements from members of the public regarding items on the agenda. Any member of the public present at the meeting is entitled to speak for up to three minutes at this point.

107-24. To receive Declarations of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests on any agenda items and a reminder to think of any changes to the DPI register held at CCC, such as change of job or home.



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108-24. To approve the minutes of the Parish Council Meeting held on Wednesday 10th April 2024.

109-24. Matters arising from minutes of the Parish meeting on Wednesday 10th April 2024.

110-24. Chairman and Councillors' reports.

111-24. County and District Councillors' reports.

112-24. Community Warden report.

113-24. Village Caretaker's report.

114-24. Cemetery Superintendent's Report.

115-24. Clerks Report.

116-24. Outside Bodies members reports

117-24. Finance

(a) Presentation for approval end of year accounts 1st April 2023 to March 31st 2024.

- I. Balance sheet as of 31st March 2024.**
- II. Income and expenditure sheet as of 31st March 2024.**
- III. Annual General Accountability Return. Deadline 30 June.**

(b) Payments for approval

£100	ICCM	Membership
£8.12	Amazon	Heavy Duty Staples
£18.55	Viking	1 st Class large stamps
£100	CCC	Licence to use land
£128.57	Westley Hire	Toilet hire and cleaning
£244.70	Westley Hire	Outstanding invoices
£5271.56	Howdens	SSC Kitchen.

(c) Accounts for approval and signature.

(d) Finance Committee.

Date for next meeting.



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Exclusion of the press and public pursuant of section 1 of the Public Bodies (Admission to Meetings) Act 1960.

118-24. Staff wages.