



# Agenda

STURRY PARISH COUNCIL

Clerk to the Council  
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**To: the members of Sturry Parish Council**

I hereby summon you to attend the Annual General Meeting of Sturry Parish Council to be held on Wednesday 14<sup>th</sup> May 2025 at **7.00pm at Broad Oak Village Hall** for the transaction of the business described in the following agenda.

A handwritten signature in blue ink, likely belonging to the Clerk to the Council, Ken Dekker.

## AGENDA

**91-25. Apologies for absence**

**92-25. Election of Chairman of the Parish Council for the year**

**93-25. Election of Vice Chairman of the Parish Council for the year**

**94-25. Appointment of members to existing committees.**

- a) **Members of The Planning Committee.**
- b) **Reserve member of the Planning Committee (Optional).**
- c) **Chair to be elected at first meeting of committee.**
  
- d) **Members of the Staffing Committee.**
- e) **Reserve member of the Staffing Committee (Optional).**
- f) **Chair to be elected at first meeting of committee.**
  
- g) **Members of the Finance Committee.**
- h) **Reserve member of the Finance Committee (Optional).**
- i) **Chair to be elected at first meeting of committee.**
  
- j) **Members of the Events Committee.**
- k) **Reserve member of the Events Committee (Optional)**
- l) **Chair to be elected at the first meeting of the Committee.**



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### **95-25. Review of the terms of reference for the following committees**

- a) Finance Committee.
- b) Planning Committee.
- c) Staffing Committee.
- d) Events Committee

### **96-25. To Discuss and agree setting up of an Overview and Scrutiny Committee.**

### **97-25. Review of representation on external bodies and arrangements for reporting back.**

- a) Ayre sur la Lys Twinning Association.
- b) Sturry Social Centre.
- c) Broad Oak Village Hall.
- d) Kent Association of Local Councils.
- e) SABORA
- f) G SABORGS
- g) Sturry Church

### **98-25. Determining the time and place of ordinary meetings of the full council up to and including the next Annual General Meeting of full council.**

### **99-25. Review of the council's and/or staff subscriptions to other bodies.**

Annual membership of Society of Local Council Clerks for the Clerk. £240 for the year

### **100-25. Financial Regulations and Standing Order.**

- a) **Financial Regulations** – TO NOTE that there are changes to the NALC Model – The Model Financial Regulations have been updated because of The Procurement Act 2023 and the Procurement Regulations 2024, which came into effect on 5<sup>th</sup> March 2025. The changes are to Model Financial Regulations 5.4, 5.7 and 5.11.
- b) **Standing Orders** – TO NOTE NALC made changes to the Model on 31<sup>st</sup> March 2025 to comply with new procurement legislation and ensure consistency with the Model Financial Regulations. The changes are to 18.a.v, 18.c. 18.d and 18.f. also updated Model Standing Order (England) 14 to better reflect Code of Conduct requirements: 14.a, 14.b, and 14.c have been removed. NALC has also changed the language in the document to gender-neutral terms.

### **Public questions.**

Before the remainder of the meeting, we will receive questions and statements from members of the public regarding items on the agenda. Any member of the public present at the meeting is entitled to speak for up to three minutes at this point.



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**101-25. To receive Declarations of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests on any agenda items and a reminder to think of any changes to the DPI register held at CCC, such as change of job or home.**

**102-25. To approve the minutes of the Parish Council Meeting held on Wednesday 9<sup>th</sup> April 2025.**

**103-25. Matters arising from the minutes of the Parish meeting on Wednesday 9<sup>th</sup> April 2025.**

**104-25. Chairman and Councilors reports.**

**105-25. County and District Councilors reports.**

**106-25. Community Warden report.**

**107-25. Village Caretaker's report.**

**108-25. Cemetery Superintendent's Report.**

**109-25. Clerks Report.**

**110-25. Outside Bodies members reports**

**111-25. Finance**

**1. Presentation for approval end of year accounts  
1<sup>st</sup> April 2024 to March 31<sup>st</sup> 2025.**

**2. Balance sheet as of 31<sup>st</sup> March 2025.**

**3. Income and expenditure sheet as of 31<sup>st</sup> March 2025.**

### **Payments for approval**

£250.48	UK Safety Management	PAT testing
£1250.89	John Caddick	Grounds Maintenance
£28.51	Mustang washrooms	Toilet Cleaning
£15	PW Needham	Window cleaner
£245	Lionel Robbins	Internal Auditor
£128.57	Westleyhire	Cemetery Toilet hire and cleaning
£125.92	Amazon	VE flag and office supplies

**Accounts for approval and signature.**



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**112-25. To discuss and agree grounds maintenance contract.**

**113-25. To Discuss and agree annual subscription to the Link up Magazine.**

**114-25. Update on requirements for the toilets.**

**Date of next meeting.**

**11<sup>th</sup> June 2025**