



There is to be a meeting of the above Full Council Meeting on **Wednesday 9th September**, starting at **7:00pm**, at the Sturry Social Centre for the transaction of the business described in the following agenda.

You are hereby summoned to attend.

The agenda is as follows:

- 134-26** To note those, present and record any apologies. *Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meeting; under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.*
- 135-26** **Notification of Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary Interest:** *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.*
- 136-26** Council to **consider** and **adopt** the Minutes of the Extraordinary Meeting held on Wednesday 8th July 2026.
- 137-26** Council to **consider** and **adopt** the Minutes of the Extraordinary Meeting held on Monday 20th July 2026.
- 138-26** **Public Open Session:** *for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda for up to 3 minutes or to suggest issues for discussion at a future meeting.*
- 139-26** **Monthly Reports: To consider/note** information received relevant to the Council and **agree** any action necessary with regards to
- 1) Correspondence received – Clerk to provide
 - 2) Clerk's Report
 - 3) Councillors Training / Training / Courses attended
 - 4) Chairman and Councilors reports.
 - 5) County and District Councilors reports
 - 6) Community Warden report.
 - 7) Cemetery Superintendent's Report
 - 8) Report from Committees
- 140-26** **Sturry Scouts Group Grant Application:** Council to **consider** whether to **agree** the grant application from Sturry Scouts Group.
- 141-26** **Council Laptop:** Council to **consider** whether to **agree** the sale of the council laptop (not currently in use) at market rate.
- 142-26** **Document Archive:** Council to **consider** to **agree** the purchase of a fireproof filing cabinet for archive of council documents.



- 143-26 Bank Account:** Council to **consider** and **approve** additional signatories on the council bank account to authorise payments.
- 144-26 Cemetery: To consider and agree:**
- 1) The quote for safety works (Gravestones) at St Nicholas Churchyard.
 - 2) An update on the Cemetery Insurance Claim.
 - 3) The hire of a skip for the Cemetery.
 - 4) The purchase of a 1-ton bag of topsoil for the Cemetery.
- 145-26 Website:** Council to **consider** and **agree** to the proposed motion of changing of website providers and build of a new compliant website.
- 146-26 Council Office Bin Collection:** Council to **discuss** and **consider** cancel contract with current contractor for bin collections at the council office and utilise bin contract at Cemetery.
- 147-26 Co-option: Council to**
- 1) **note** new vacancy.
 - 2) **agree** to co-opt to fill this vacancy.
 - 3) **note** current casual vacancies now are 2 spaces on the council.
 - 4) **agree** how to promote/advertise, further engage residents.
- 148-26 Finance: Council to**
- 1) Receipts and Payments - Council to **note** receipts & payments.
 - 2) Payments for Approval: Council to **approve** payments.
 - 3) Purchase of Trees: Council to **consider** and **agree** purchase of trees for the Park, Dog Walking Area and Woodland to be installed by community payback.
- 149-26 Procurement Arrangements for Tree Works, Council to**
- 1) **approve** the use of Hart Lee Tree Surgery Ltd as sole supplier for tree work without obtaining three competing quotes for each instance, for a period of 6 months in reliance on Financial Regulation 5.13, for the following documented reasons: demonstrated value for money on past work, familiarity with council assets, reliability/response times, absence of viable local alternatives due to non-responses as quotes higher than current supplier.
 - 2) **notes** that Financial Regulation 5.13 requires such a waiver to be supported by a recommendation setting out the reason and confirms that avoidance of competition is not the reason relied upon; the reason is practicable local provider who has demonstrated consistent value for money and continuity and reduced risk to service delivery due to non-responses from other suppliers.
 - 3) **notes** that this arrangement does not affect the mandatory tendering threshold under Financial Regulation 5.6 (contracts over £30,000), which will continue to require full competitive tendering in accordance with the Legislation.
 - 4) **agree** that this arrangement shall be reviewed by the Council no later than Full Council meeting in March 2027, at which point value for money will be reassessed, in accordance with the Council's ongoing duty under Financial Regulation 5.1.



150-26 Procurement Arrangements for Tree Works, Council to

- 1) **authorise** expenditure of (£3,430.00 plus VAT of £686.00) with Hart Lee Tree Surgery Ltd for tree works across five council sites: Sturry Anglican Methodist Union Church (Church Lane), the Dog Walking area (rear of Meadow Road), Sturry Cemetery, Forge Green, and Centenary Wood (Wildwood Road).
- 2) **note** that a number of the trees covered by this quote include dead trees at the Dog Walking area and Centenary Wood, and dead limbs at Sturry Cemetery and Forge Green which present a risk of falling within the next one to two months, and that this work should not be delayed.
- 3) **resolves**, in reliance on Financial Regulation 5.13, to waive the requirement to obtain three competitive quotes for this expenditure, on the following grounds:
(a) the urgency of the hazard posed by the dead trees identified above does not allow time to seek and evaluate competing quotes before the risk of harm materialises; and
(b) commissioning the remaining, non-hazardous works in the same package achieves efficiency of mobilisation, access and site attendance, representing better value for money than procuring the work separately. The Council confirms that avoidance of competition is not the reason relied upon.

151-26 Mill Road Bus Shelter: To **receive** an update, **consider** quotes for demolition, **approve** a contractor to start demolition works, and **agree** next steps.

152-26 Appointment of Councillors to Committees: To appoint councillors to the following committees:

- 1) Events Committee.
- 2) Finance Committee.
- 3) Staffing Committee.
- 4) Planning Committee.

153-26 Items for inclusion on the next agenda.

154-26 Date of next meeting.

155-26 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.

156-26 Westbere Butts: To **discuss** the draft Heads of Terms for the leasing, use and management of land at Westbere Butts, and to **agree** next steps.

157-26 Insurance: Council to **consider** and **agree** insurance provider for Liability and Minibus Insurance.

158-26 Community Governance Review (CGR) and to consider grouping with a neighbouring Parish Council: Council to **discuss** and **agree** next steps.

159-26 Close of Meeting.

A handwritten signature in black ink, reading 'Matthew J. Bridger'.

Matthew J. Bridger

(Clerk & RFO to the Council)

Tel: 01227 710443

Email: clerk@sturry-pc.gov.uk

Address: 38 High Street, Sturry, Canterbury, Kent, CT2 0BD