

There is to be a meeting of the above Full Council Meeting on **Wednesday 14th October**, starting at **7:00pm**, at the Broad Oak Village Hall for the transaction of the business described in the following agenda.

You are hereby summoned to attend.

The agenda is as follows:

- 160-26** **To note those, present and record any apologies.** *Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meeting; under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.*
- 161-26** **Notification of Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary Interest:** *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time or the declaration.*
- 162-26** Council to **consider** and **adopt** the Minutes of the Full Council Meeting held on Wednesday 9th September 2026.
- 163-26** **Public Open Session:** *for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda for up to 3 minutes or to suggest issues for discussion at a future meeting.*
- 164-26** **Monthly Reports: To consider/note** information received relevant to the Council and **agree** any action necessary with regards to
- 1) Correspondence received – Clerk to provide
 - 2) Clerk's Report
 - 3) Councillors Training / Training / Courses attended
 - 4) Chairman and Councilors reports.
 - 5) County and District Councilors reports
 - 6) Community Warden report.
 - 7) Cemetery Superintendent's Report
 - 8) Report from Committees
- 165-26** **Parish Office Fire Safety:** Council to consider quotes and agree next steps for the fire alarm system and fire door work at the parish council office.
- 166-26** **Accounting Software:** Council to consider the current accounting software and agree any next steps, including whether to remain with the existing provider or migrate to an alternative.
- 167-26** **Centenary Woodlands Bulbs:** Council to consider and agree the purchase of bulbs for Centenary Woodlands.

- 168-26 Casual Vacancies:** Council to note any applications for the casual vacancies, agree any actions and vote to co-opt to fill.
- 169-26 Cemetery:** To consider and agree the purchase of materials required to top and maintain cleared grave plots within the Cemetery.
- 170-26 Councillor Parish Representation:** Council to consider and agree councillor representation for designated areas across the parish.
- 171-26 Armed Forces Covenant:** Council to consider and agree to sign the Armed Forces Covenant.
- 172-26 Communications Methods:** Council to consider and agree the creation of a residents' WhatsApp Broadcast Channel for public updates, and a Councillors' Broadcast Channel (admin-only) for urgent notifications from the Clerk.
- 173-26 Planning applications: Council to**
1) consider and agree to any comments or actions, on any applications received that need a response.
2) consider and agree to make comments on any developments in the area that may have an impact on our community.
- 174-26 Finance: Council to**
1) Receipts and Payments - Council to **note** receipts & payments.
2) Payments for Approval: Council to **approve** payments.
- 175-26 Items for inclusion on the next agenda.**
- 176-26 Date of next meeting.**
- 177-26 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**
- 178-26 Close of Meeting.**



Matthew J. Bridger

(Locum Clerk & RFO to the Council)