STURRY PARISH COUNCIL

EVENTS COMMITTEE MINUTES

Minutes of the Events Committee Meeting of Sturry Parish Council

which took place on Monday 2nd November 2026 at the Sturry Parish Offices

Meeting opened at 6.06pm

38-26 **To note those, present and record any apologies:**

PRESENT: Cllr Kathleen Warner (Chair), Cllr John Hogben, and Cllr Steve Birch

IN ATTENDANCE: Matthew J. Bridger (Locum Clerk & RFO)

APOLOGIES: Cllr Chris Gartland (Work Commitments).

RESOLVED: that the reason for absence be accepted, in accordance with Section 85(1) of the Local Government Act 1972.

39-26 **Notification of Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary Interest.**

There were no Declarations of Disclosable Pecuniary Interest (DPI), Other Significant Interest (OSI), or Voluntary Interest made.

40-26 **To consider and adopt the Minutes of the Events Committee Meeting held on 30th September 2026.**

RESOLVED: That the Minutes of the Events Committee meeting held on 30th September 2026 be approved as a true and correct record for signing by the Chair. (Proposed: Cllr S Birch, Seconded: Cllr J Hogben) Motion Carried unanimously.

ACTION (Clerk): Clerk to publish signed minutes on the website.

41-26 **To receive and consider an updated breakdown of screen hire costings and operational options for the 2027 Cinema Event.**

This item was deferred without discussion and deferred to the next meeting.

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42-26 To receive updates and agree any actions for the 2026 Christmas Event.

The Committee discussed operational details and preparations for the 2026 Christmas Event:

RESOLVED:

1. That pre-wrapped presents be acquired for children aged to 9 years. (Proposed: Cllr S Birch, Seconded: Cllr J Hogben) **Motion Carried unanimously.**
2. That a £100.00 donation be approved regarding Father Christmas services. (Proposed: Cllr S Birch, Seconded: Cllr J Hogben) **Motion Carried unanimously.**

ACTION (Clerk):

- Order pre-wrapped Christmas Presents

ACTION (Cllr J Hogben):

- Speak to Brian regarding Father Christmas arrangements.

43-26 To receive update on the progress of the 2026 Christmas Light Competition.

The Locum Clerk provided an update regarding progress with the light manufacturers, noting delivery is expected shortly. Once received, the competition winner will be contacted and invited to switch on the lights.

44-26 Items for inclusion on the next agenda.

1. Update on how the Christmas Event went.
2. To receive and consider an updated breakdown of screen hire costings and operational options for the 2027 Cinema Event.

45-26 Date of next meeting.

Tuesday 19th January 2027.

46-26 To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.

RESOLVED: Noted that no items required the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960.

47-26 Close of Meeting.

The meeting closed at 6:26pm.

Signature: _____ Date: _____

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