STURRY PARISH COUNCIL

FULL COUNCIL MEETING AGENDA published 3rd November 2026

There is to be a meeting of the above Full Council Meeting on Wednesday 11th November, starting at 7:00pm, at the Sturry Social Centre for the transaction of the business described in the following agenda.

You are hereby summoned to attend.

The agenda is as follows:

179-26 **To note those, present and record any apologies.** *Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meeting; under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.*

180-26 **Notification of Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary Interest:** *A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. Councillors may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time or the declaration.*

181-26 Council to **consider** and **adopt** the Minutes of the Full Council Meeting held on Wednesday 14th October 2026.

182-26 **Public Open Session:** *for members of the public who may make representations, give evidence, ask and answer questions regarding items on the agenda for up to 3 minutes or to suggest issues for discussion at a future meeting.*

183-26 **Monthly Reports: To consider/note** information received relevant to the Council and **agree** any action necessary with regards to

1) Correspondence received – Clerk to provide
2) Clerk's Report
3) Councillors Training / Training / Courses attended
4) Chairman and Councilors reports.
5) County and District Councilors reports
6) Community Warden report.
7) Cemetery Superintendent's Report
8) Report from Committees

184-26 **Parish Office Fire Safety:** Council to consider quotes and agree next steps for the fire alarm system at the parish council office.

185-26 **Councillor Parish Representation:** Council to consider and agree councillor representation for designated areas across the parish.

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186-26 **Lone Working Policy:** To consider and approve the adoption of the proposed Lone Working Policy.

187-26 **Disposal of Surplus Office Equipment:** To consider and approve declaring the office filing cabinets surplus to requirements and authorise their sale or disposal, with any proceeds returned to council funds.

188-26 **Appointments to Committees:** To receive nominations and approve the appointment of additional members to the Finance Committee.

189-26 **Rialtas Training:** To consider and approve engaging an experienced Responsible Financial Officer (RFO) from another council for up to one day to provide training on the Rialtas system, and to authorise expenditure up to a capped amount to cover their fee and expenses.

190-26 **Finance: Council to**

1) Receipts and Payments - Council to **note** receipts & payments.
2) Payments for Approval: Council to **approve** payments.

191-26 **Items for inclusion on the next agenda**.

192-26 **Date of next meeting.**

193-26 **To exclude the public under Public Bodies (Admission to Meetings Act) 1960 and sections 100 & 102 of the Local Government Act 1972.**

194-26 **Casual Vacancies**: Council to note any applications for the casual vacancies, agree any actions and vote to co-opt to fill.

195-26 **Recruitment of Permanent Clerk and RFO:** To receive an update from the Staffing Committee on the recruitment process for the permanent Clerk and RFO, and to consider and agree any recommendations or actions.

196-26 **Close of Meeting.**

Matthew J. Bridger

(Locum Clerk & RFO to the Council)

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